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INFORMATION PACK 2018

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DANCE STREAM VICTORIA

9/14-17 Hogan Court, Pakenham
Email: info@dancestreamvictoria.com.au
Phone: (03) 5941 8808
Web: www.dancestreamvictoria.com.au

WELCOME TO

DANCE STREAM VICTORIA

It's our absolute pleasure to warmly welcome you into our family at Dance Stream Victoria! Our team is thrilled to see many familiar faces return to the studio and even more excited to see some new faces join our community.

We have created this one-stop handbook to hopefully shed some light on how things will run throughout the year as well as answer a lot of queries you may have before the year begins. While we would love you to take the time to read this information carefully and keep your handbook in a safe place to refer to as you need, don't forget that our friendly office staff are always here to help and will happily answer any queries you may have. Nothing is too big or too small, we promise!

Warmest Regards,

Rebecca Bickerton

Rebecca Bickerton - DSV Owner/Artistic Director

ABOUT DSV

DANCE STREAM VICTORIA (DSV), located in Pakenham, Victoria, was established in 2011 by residents, Rebecca and Ryan Bickerton. From humble beginnings, operating from a school hall with one teacher, DSV grew very quickly and in 2012 moved into it's purpose-built premise in Hogan Court, Pakenham.

Over the next two years, DSV continued to go from strength to strength and was honoured to be recognised in the local area by winning the Judge's Recognition Award at the 2013 Cardinia Business Awards. With more growth experienced at the end of 2013, DSV expanded and built an additional large studio upstairs.

Now, heading into 2018, DSV is booming! With state of the art facilities, a teaching team of twelve, two receptionists and classes offered in numerous styles of dance, DSV is the place to go for dance tuition in the Pakenham region!

OUR VISION

It is important to us at DANCE STREAM VICTORIA that all members of our team share our vision, our purpose and the philosophy that encompasses everything we do both in and outside of our classes. This is a vision that is shared and demonstrated by the directors, teachers and staff members at our studio and it is the driving force behind every interaction with our students and their families. DANCE STREAM VICTORIA is place where kids of all ages and abilities learn to dance, sing and perform. This is a studio where creativity, individuality and self-expression is encouraged and has a community of teachers, students and families who are passionate about performing arts.

Our goal is to create a positive and happy experience for all our students. We strive to nurture and develop talent, celebrate the achievements of all students and inspire a love and appreciation of all styles of dance and the arts. We are committed to providing a safe and positive environment in which all students can feel empowered, comfortable and free to express themselves.

PURPOSE STATEMENT

DANCE STREAM VICTORIA aims to provide a family-friendly environment where students can form meaningful friendships, grow in confidence, feel supported in their learning and realise their full potential not only as dancers but as individuals.

STATEMENT OF COMMITMENT TO CHILD SAFETY

DANCE STREAM VICTORIA state that we:

- Have zero tolerance for child abuse.
- Actively work to listen to and empower children.
- Have systems in place to protect children from abuse and we will take all allegations and concerns very seriously and will respond to them consistently in line with our policies and procedures.
- Are committed to promoting physical, emotional and cultural safety for all children.
- Are committed to using safe dance practices and to providing a safe learning environment.

Teaching Faculty

Rebecca Bickerton – Owner/Director

B.A./B.Ed. Cert IV in Dance Teaching & Management, A.A.T.O.D. Senior First Aid

Having grown up in country Victoria, Rebecca commenced her dance training at the age of five at a local dance studio under the guidance of Judy Gray and Karen Malek. She completed many exams in classical ballet, jazz and tap which led to her achieving her ATOD Associate Classical Teaching Diploma.

In 2007, Rebecca completed a Bachelor of Arts/Bachelor of Education at Monash University in Melbourne, Victoria. After graduating, she went on to complete a year of intensive full-time dance and performing arts training at Dance World Studios in South Melbourne. Whilst at Dance World, Rebecca performed in showcases both in Melbourne and interstate and had the privilege of being taught by many renowned professionals in the dance and musical theatre industries.

Rebecca has been teaching dance for sixteen years and has choreographed many troupes, solos, duos and trios that have been successful at eisteddfods and competitions around Victoria. Rebecca has also adjudicated dance eisteddfods in Victoria and Tasmania and has also worked as a school teacher for six years. In 2015, Rebecca updated her qualifications and now also holds a Certificate IV in Dance Teaching and Management.

Ryan Bickerton – Owner/Business Manager

Bachelor Engineering Civil and Environmental, OH&S Legal Compliance, OH&S Manager, Workplace relationships and positive safety culture.

Working behind the scenes, Ryan provides the integral business support to ensure DSV provides the best possible training for all students. While sourcing the latest dance equipment, current industry dance teachers and providing state of the art facilities, Ryan also provides the financial, planning, administrative, studio maintenance, prop building, costume repair and all other thinkable support possible!

What you may not realise is that like all other teaching staff at DSV, Ryan has also been extensively trained in all styles of theatrical dance with his specialty being tap. This dance background coupled with his professional engineering qualifications allows him to effectively manage Dance Stream Victoria.

Tamara Lay – Assistant Director/Leading Teacher

Bachelor of Health Science, Masters of Speech Pathology (Practising Speech Pathologist – SPA)

Tamara started dancing at the age of 6, completing many examinations through ATOD in classical ballet, jazz and tap. She also competed in dance and voice eisteddfods throughout her childhood and performed in various local theatre company productions.

Tamara began teaching dance in 2005 and has experience teaching recreational, examination and competition classes to children and adults. She has also choreographed several full-scale school musicals.

Tamara has a Masters of Speech Pathology with diverse experience in pediatric settings and loves that dance teaching combines her interest in teaching people (of all abilities) with her love for the arts.

REGISTRATION

Before tying up those ribbons, it is important that all students and/or parents – whether returning or new - fill out our online enrolment form so we can ensure we have the most up-to date contact details for you. You will also be asked to agree to our standard terms and conditions which includes media release, conduct, correspondence, privacy, etc.

Our annual registration fee is $32 per student and must be paid in full prior to the commencement of classes. Make sure you get your payment in via EFTPOS, Credit Card, Internet Bank Transfer or Cash as failure to pay your registration fee in time may result in losing your place in the class.

We encourage all our students and families to try a variety of dance styles and we are more than happy to accommodate trial classes for existing students who are wanting to try something a bit different. Please contact reception if you would like to try a new class and we will happily fit you in for a trial (provided the class has not reached capacity).

FACILITIES

DANCE STREAM VICTORIA is located at Factory 9/14-17 Hogan Court Pakenham offers state of the art studios in a modern and inviting venue. Features include:

- 3 purpose built studios
- Sprung dance floors with dance vinyl
- Mirrors
- Ballet barres
- Built in PA/Pro Audio Sound Systems
- Apple TV system installed in 2 studios
- Two full room size acrobatics mats, back flip trainer, crash mat and stretching blocks
- Kitchenette with fridge, microwave and tea and coffee facilities
- Bag shelves
- Evaporative cooling throughout the premises
- Reception
- Lounge area with TV and notice board
- Toilets – both upstairs and downstairs
- Staff office

COMMUNICATION

By now you have probably noticed that we are BIG on communication here at DANCE STREAM VICTORIA. We do our best to respond to all enquiries within 24-hours and we will never leave a query unanswered. Our friendly office staff can be contacted on (03) 5941 8808 between 4:00pm and 8pm Mon - Thurs.

For convenience, our primary means of communication is via email. You will receive regular updates and important information via email so please ensure you have provided the studio with an up-to-date email address that is regularly checked. We are of course happy to include multiple email addresses per family if you would like your correspondence sent to numerous recipients. Don't forget to add our email address info@dancestreamvictoria.com.au to your contacts so we don't end up in the dreaded spam folder!

In the infrequent case of urgent information (for example, unexpected class cancellations or performance changes), we will send an SMS, email and/or telephone all families. So, for this reason, please make sure the mobile phone number you have provided to the studio is correct and up-to-date.

Facebook and Instagram are both great ways for us to keep in touch with a large number of people at once, so we encourage all families to join our Facebook page. This page can be found at www.facebook.com/DanceStreamVictoria/ and will be monitored to ensure all content is appropriate and relevant. You can follow us on instagram by searching for "dancestreamvictoria" and then clicking on the "Follow" button.

We also display important information, dates and studio details on our noticeboard in the waiting area, so please have a quick look when dropping off and picking up in case there is anything you may have missed. We are always happy to chat in more detail about communications you may receive from the studio, so if you need any clarification please do not hesitate to email us at info@dancestreamvictoria.com.au and one of our team members will get in contact with you.

CLASS PROGRAMS

Here at DANCE STREAM VICTORIA we offer 4 different class programs to suit the needs of our students:

LITTLE STREAMERS - Classes for 2-5 year olds (pre-school)
Baby & Me (1-2yrs)
Ready, Set, Dance! (2-3 and 4-5yrs)
Fairy-tale Ballet (2-3 and 4-5yrs)
Tiny Tumblers (3-5yrs)

ACADEMY - Classes for Prep to Adult (all abilities).
Ballet (ATOD), Jazz, Tap, Contemporary, Hip Hop, Acrobatics, Musical Theatre, Cardio and Stretch & Strengthen. We also have pre-pointe and pointe classes for students who meet the age and technical requirements.

PERFORMANCE TEAM - Classes for 4yrs to Adult - Entry via invitation or successful audition. Ballet*# (ATOD), Jazz*#, Tap, Contemporary, Hip Hop, Acrobatics, Musical Theatre, Technique#, Cardio, Stretch & Strengthen, Ballet Extension, Troupes*# and Private Lessons for solo and duo/trio competition work. We also have pre-pointe and pointe classes for students who meet the age and technical requirements.

MOD (Move Over Darlings!)- Adult Only Classes (all abilities).
Ballet, Jazz/Hip-Hop, Tap and Contemporary

Note: * 6&U PT Compulsory Classes, # Compulsory classes for all other age groups.

CLASS DESCRIPTIONS

Baby and Me (1-2 year olds)
In this fun class, your child will enjoy learning with you as your class teacher leads you through an obstacle course, story-time, parachute fun and music and dance play! Activities are designed to support the development of your child's literacy and motor skills whilst also enhancing their musicality. Each class will follow a theme and children will be encouraged to develop at their own pace with your assistance.

Ready Set Dance! (2-3 & 4-5 year olds)
Dance Stream Victoria is your local licencee for 'Ready Set Dance' which is a program especially designed for pre-school aged children. Ready Set Dance classes give both boys and girls confidence, coordination and creativity in a safe, professional environment. With a major emphasis on FUN, our classes will be the highlight of your child's week. Ready Set Dance is a one hour combo class of jazz, tap, hip hop, singing, music and a whole lot of fun!
Learn more here: https://readyset.dance/

Fairy Tale Ballet (2-3 & 4-5 year olds)
Your little prince or princess will love learning the foundations of ballet in these fun, fairy tale based classes! Students will learn correct technique and terminology through fun game-based activities, mime and routines set to beautiful classical music and engaging children's songs.

Tiny Tumblers (3-5 year olds)
As the name suggests, your little one will have a blast learning basic tumbling skills such as backward and forwards somersaults which will then lead on to more challenging skills as they begin to master the basics.

Classical Ballet
Long considered the foundation of all dance styles, classical ballet assists in developing correct posture, weight placement, coordination, core strength and control. Students who take part in ballet classes at DSV are trained in the Australian Teachers of Dancing (ATOD) method which is recognised in dance circles throughout Australia and in many other parts of the world. Students participating in ballet classes will also have the opportunity to sit examinations which can lead to dance teaching qualifications in later years.

Jazz
A fun, energetic class that combines technique with the latest moves. Students will learn how to safely turn and jump and will develop further coordination, flexibility and expressive skills while improving their fitness levels.

Tap
This percussive style of dance is performed wearing specially designed shoes with small metal tap plates attached to the soles of them. Tap classes will help students to develop rhythm and musicality whilst using their feet as the instrument!

Hip Hop
An urban style of dance that has a strong focus on developing 'individuality'. The most recognisable forms of hip hop are demonstrated in music video clips and in popular movies such as 'Step Up'.

Contemporary/Lyrical
An ever-changing dance style that encourages free and expressive movement.

Musical Theatre
In this fun-filled class, students will develop basic vocal technique which will assist them in learning a variety of songs accompanied by short dance routines.

Acrobatics
Starting with the basics, such as cartwheels and handstands, students will work their way up to achieving more complex acrobatic combinations and tumbling skills.

Cardio
Just as it sounds! An intense 30 minute workout to help increase fitness levels. Great for all students looking to improve their fitness so that they can perform at a higher level more consistently.

Stretch & Strengthen
A 30 minute class that is done after completing the 'Cardio' class. Students will work on stretching and lengthening muscles whilst also doing resistance exercises to further develop strength to support flexibility.

Troupes
These classes are specifically set aside for students to learn group routines to perform at competitions. Selection is through audition and students must commit to being available to perform during all set performance dates for the year, maintain excellent attendance and undertake regular practice. Students who wish to be a part of troupe classes must be enrolled in ballet and jazz classes (6&U) and ballet, jazz and technique classes (8&U and up) in order to develop the required technique to perform at this level. It is also recommended that troupe students enrol in other classes such as private lessons to further improve their technique and performance skills.

Technique
Classes designed for students who are part of the DSV Performance Team to work on specific skills that need refining across a variety of dance styles.

Ballet Extension
These classes are designed to provide elite students with additional ballet training to further develop their technique and artistry. Open to DSV Performance Team members.

Solos/Duos/Trios
Private lessons are available to students to learn solo, duo or trio work for competitions. Generally allocated in 30min blocks, private lessons are fantastic for building confidence and further developing technique and artistry. Students participating in these lessons must display a high level of commitment and ensure they undertake regular practice.

AGE AND ABILITY LEVELS

DANCE STREAM VICTORIA have split all classes into age group and ability to cater for everyone. Classes at DSV are tailored to a specific ability to ensure correct technique is taught. A general guide is listed below; however, this varies depending on dance experience.

Level	Age Group
Little Streamers	Students aged 1-5 years old (various classes offered)
Level 1	Students entering Prep at school
Level 2	Students entering Grade 1 at school
Level 3	Students entering Grade 2 at school
Level 4	Students entering Grade 3 or 4 at school
Level 5	Students entering Grade 4 to 5 at school
Level 6	Students entering Grade 5 or 6 at school
Level 7	Students entering Grade 6 or Year 7 at school
Intermediate	Students entering Year 7 and up at school
Senior	Students entering Year 7 and up at school
Adult	Students aged 18+
Performance Team Classes (PT)	Students who are part of the DSV Performance Team (troupes) for that year. On occasions, other students showing a high level of technical skill will be invited to enrol in these classes.

EXAMS

As a studio who values the growth and commitment of our dancers from all ages, it is our pleasure to offer exams to students in ballet as a part of our Australian Teachers of Dance (A.T.O.D.) program here at DANCE STREAM VICTORIA. Our exams are generally held during Term 3 with the exact date to be confirmed via email around mid-year. All ballet students will be considered for entry.

While exams are not compulsory, our syllabus, A.T.O.D, is a highly-recognised ballet syllabus worldwide. If your child is considering continuing to dance vocationally as they grow older, we strongly recommend completing A.T.O.D. exams annually.

As Formal exams present a unique opportunity for children to display their hard work and assist in documenting their progression. Our students always find their exam experience to be uplifting, beneficial and rewarding.

The cost of exams will be included on your Term 2 invoice and will be published towards the end of Term 1 via email.

What happens in a ballet exam?
The students will come to the studio about an hour before their exam begins.
In groups of 2-8 students (depending on level), they will enter the ballet studio and greet their examiner. Level 1 students will complete their exam with their teacher. Level 2 students will start each exercise with their teacher stopping after the first few counts.

Exam students will learn their examiner's name prior to the exam so they can greet them by name. For example: "Good Morning Mr. Hartley." Over the course of the exam they will perform their entire syllabus for the examiner, both as a group and individually depending on the level of the exam. For students completing Bronze Medal or above there is some theory involved and books can be purchased from reception at the studio.

It usually takes about 6 weeks for all exam data to be compiled, but once the examining body has completed the marking process your child will be presented with their medal, exam grade, an exam certificate, as well as comments and areas for improvement on their performance.

Your child's exam certificate will be awarded in class once they are ready at the studio. Medals will be presented at the end of year presentation day held at the studio in December.

UNIFORM

At DANCE STREAM VICTORIA we have a set uniform for students attending classes (excluding Baby & Me and Adult classes). All components of the uniform have been carefully selected bearing safe dance principles in mind. Having a uniform establishes 'team spirit' for students attending DSV and gives them a sense of pride for their dance school. It also prevents classes becoming a fashion parade and putting pressure on parents to continually be purchasing new dance gear.

It is important that students always wear correct uniform to class as failure to do so may limit the teacher's ability to correct poor technique. For this reason, please note that students NOT dressed in correct uniform may be asked to sit out of class. In these circumstances the student will be asked to sit and observe the lesson. For new DSV students, there will be a two week grace period; allowing you sufficient time to purchase uniform items. Please speak to one of our friendly reception staff or email info@dancestreamvictoria.com.au if you have any queries relating to uniform.

COMPULSORY UNIFORM ITEMS:

In 2018 it is compulsory for all students between Little Streamers and Senior to have a DSV Hoodie. Orders will be taken upon enrolment. Baby and Me and Adult students are exempt from this requirement.

CLASS TYPE:	GIRLS:	BOYS:
Little Streamers	<u>BABY & ME</u> • Own choice of suitable clothes to move in. <u>READY, SET, DANCE</u> • "Ready, Set, Dance!" Leotard • 'Energetiks' tights in 'Skin' • Tan jazz shoes (no laces) and tan tap shoes with a buckle • Hair tied back neatly <u>FAIRY-TALE BALLET</u> • "Ready, Set, Dance!" Leotard • 'Energetiks' tights in 'theatrical pink' • Pink leather ballet shoes with elastics • Hair tied back neatly <u>TINY TUMBLERS</u> • "Ready, Set, Dance! Leotard • Bare feet • 'Energetiks' footless tights in 'Skin' • Hair tied back neatly NOTE: 'Energetiks' princess line camisole leotard in BLACK (CL09) and 'Energetiks' mock wrap skirt in BLACK (CS02) may also be worn in 2018 but will be phased out by 2019.	<u>BABY & ME</u> • Own choice of suitable clothes to move in. <u>READY, SET, DANCE</u> • "Ready, Set, Dance!" T-Shirt and black shorts. • Black jazz shoes (no laces) and black tap shoes with laces • Hair in a neat style <u>FAIRY-TALE BALLET</u> • White leather ballet shoes with elastics. • "Ready, Set, Dance!" T-Shirt • Black ballet tights (BT05) • White ballet socks (purchased from a dance shop) • Hair in a neat style <u>ACRO</u> • "Ready, Set, Dance!" T-Shirt and black shorts. • Bare feet • Hair in a neat style

CLASS TYPE:	GIRLS:	BOYS:
Ballet	LEVEL 1-4 • LEOTARD - 'Energetiks' princess line camisole leotard in BLACK (CL09) • SKIRT - 'Energetiks' mock wrap skirt in BLACK (CS02) • TIGHTS - (no seam) in 'Theatrical Pink' • SHOES - Pink leather ballet shoes with elastics (ribbons needed for exams and showcases) • HAIR in a bun LEVEL 5 & ABOVE • LEOTARD - 'Energetiks' wide strap camisole leotard in BLACK • SKIRT - 'Energetiks' wrap skirt in BLACK • TIGHTS - (no seam) in 'Theatrical Pink' • SHOES - Pink leather ballet shoes with elastics (ribbons needed for exams and showcases) • HAIR in a bun	LEVEL 1 & ABOVE • SHOES - White leather ballet shoes with elastics • SOCKS - White (purchased from dance shop) • T-SHIRT - White (purchased from dance shop) • TIGHTS - Black (BT05) • Male support • HAIR in a neat style
Jazz, Tap, Contemporary, Acro, Musical Theatre, Hip Hop, Technique, Cardio, Stretch & Strengthen & Troupe classes	LEVEL 1-4 • CLOTHING - 'Energetiks' princess line camisole leotard in BLACK (CL09) OR any DSV branded uniform • BLACK KNEE PADS for contemporary • HAIR tied back neatly LEVEL 5 & ABOVE • CLOTHING – 'Energetiks' wide strap camisole leotard in BLACK OR any DSV branded clothing. • BLACK KNEE PADS for contemporary • HAIR tied back neatly SHOES (ALL LEVELS) - Jazz & Technique: Tan split solo jazz shoes (L.1-7) Black split sole jazz shoes (INTER & UP) NO LACES - Musical Theatre: Tan split sole jazz shoes – NO LACES - Tap: Tan tap shoes with a buckle - Contemporary: Bloch foot thongs - Hip Hop: Black high tops with black laces (no sparkles or labels) - Acro: Bare feet - Cardio – Runners - Stretch & Strengthen - Socks - Troupes: Shoes as per individual routines	LEVEL 1 & ABOVE • CLOTHING – DSV branded uniform • BLACK KNEE PADS for contemporary • Hair in a neat style • SHOES (as listed below): - Jazz, Musical Theatre & Technique: Black split sole jazz shoes – NO LACES - Tap: Black lace up tap shoes - Contemporary: Bloch foot thongs - Hip Hop: Black high tops with black laces (no sparkles or labels) - Acro: Bare feet - Cardio – Runners - Stretch & Strengthen - Socks - Troupes: Shoes as per individual routines

CLASS TYPE:	GIRLS:	BOYS:
Adult Classes	• CLOTHING: Own choice of gym wear • BLACK KNEE PADS for contemporary • SHOES (as listed below): - Jazz/Hip Hop: Runners OR black split sole jazz shoes - Tap: Tan tap shoes with a buckle - Contemporary: Bloch foot thongs - Ballet: Pink leather ballet shoes with elastics	• CLOTHING: Own choice of gym wear • BLACK KNEE PADS for contemporary • SHOES (as listed below): - Jazz/Hip Hop: Runners OR black split sole jazz shoes - Tap: Black tap shoes with a buckle - Contemporary: Bloch foot thongs - Ballet: White leather ballet shoes with elastics
Private Lessons	• Own choice of suitable dance clothing • Shoes as per class content	• Own choice of suitable dance clothing • Shoes as per class content

Compulsory uniform items available from:
- 'DANCE FANATICS' - Shop 2, 32 Treloar Lane, Pakenham – Ph. (03) 5941 5713
- 'DANCE N DREAMS' – 8 Gloucester Avenue, Berwick – Ph. (03) 9707 4275
- 'ENERGETIKS' – Westfield, Fountain Gate Shopping Centre
- DSV Branded Uniform – available from DSV reception

TERM DATES

Term 1 – Monday 29th January to Thursday 29th March (9 Weeks)
Term 2 – Tuesday 16th April to Friday 29th June (11 Weeks)
Term 3 – Monday 16th July to Friday 23nd September (10 Weeks)
Term 4 – Monday 8th October to Saturday 8th December (9 Weeks) plus rehearsal week.
Note: No classes will be run on public holidays of long weekends.

Other Important Dates:
Showcase Rehearsal – 29th November 2017
End of Year Showcase – 13th, 14th and 15th December 2018

2018 FEE STRUCTURE

STANDARD CLASS RATES

COST ITEMS	PRICE
30 minute Class	$9.00
45 minutes Class	$11.50
1 hour Class	$14.50
Private Lessons 1.	$35.00 per 30min
Duo Lessons 1.	$19.00 per 30min (per student)
Troupes	At class rates
Enrolment fee 3.	$32.00 (yearly)
Single Costume Hire 4.	$32.00 per item
Additional rehearsals 5.	As per class rates above

STANDARD CLASS DISCOUNTS

Discount Type	DISCOUNT
Multi Class Discount. For students enrolled in 2 or more classes.	5%
Multi Class Discount. For students enrolled in 4 or more classes.	10%
Family Discount (for 2 or more siblings from one family)	5%

Max discount = 15%

Fee Conditions:
1. No discounts apply to Private Lessons. 2. Troupe Levees cover costume hire for troupes only, the cost of Eisteddfod Entry fees and additional cost items. 3. The Enrolment fee is a once per year fee for all students. 4. Costume hire for Solo, and Duos concert items for Eisteddfods and Showcase. 5. Additional rehearsals for eisteddfods and showcase as required.

PAYMENT OPTIONS

Up front Payment – you will receive your term invoice prior to the commencement of term and it will be due in full prior to starting the first class for the term. Payment options include cash, EFTPOS, credit card or Internet Bank Transfer.

Bank Account Details for transfer:
Account Name: Dance Stream Victoria
BSB: 083-827, Acc: 19170 1669

Direct Debit – This is our most popular and simple payment method, in which you may choose to pay your fees in weekly, fortnightly or monthly instalments through our Direct Debit provider Ezidebit (Click here for Terms and Conditions). There is a small fee for this service and paperwork must be filled out at reception or emailed prior to the commencement of classes. Clients who have previously paid by direct debit will have their invoice payments rolled over each term with the periodic payment confirmed in the notes section of your invoice.

Fee Policy:
• New students will first receive a free trial week of classes.
• The DSV overdue invoice procedure will strictly be followed for all overdue invoices. This includes overdue fees and being asked to sit out classes until fees are paid.
• Fees are non-refundable for change of mind or missed classes.
• Fees may be paid by Direct Debit, EFTPOS, cash or Internet Bank Transfer. Cheques are not accepted.
• Fee charges, discounts and packages are subject to change at any time at the sole discretion of DANCE STREAM VICTORIA.

FREQUENTLY ASKED QUESTIONS

HOW DO I ENROL WITH DSV?
Visit www.dancestreamvictoria.com.au and fill out an enrolment form under the 'Enrolment' tab.

DOES DSV OFFER STUDENTS THE OPPORTUNITY TO PARTICIPATE IN EXAMS?
Yes. DANCE STREAM VICTORIA believes teaching correct technique is the absolute number one when training dancers. Exams provide all students with the opportunity to set goals and achieve by putting all their hard work into the exam room. All students receive very constructive and honest feedback from the examiner. With this, the dance school also receives feedback on how they are performing as a studio. All exams are assessed through the Australian Teachers of Dancing.

CAN PARENTS WATCH CLASSES?
Parents are permitted to watch classes during nominated open weeks. This is generally the last week of Term 1, 2 and 3. Classes are closed the rest of the time; however, we have a screen in the reception area where classes are streamed and also viewing windows in our upstairs studio.

DOES DSV OFFER FREE TRIAL CLASSES?
Yes. All new students to DSV get the opportunity to trial classes for one week to ensure they are happy with what DSV offers. During your first week, we will touch base with you to ensure everything is okay, and that the classes are the correct level for where you are at.

DOES DANCE STREAM VICTORIA HAVE AN END OF YEAR PERFORMANCE?
Each year, all students of DANCE STREAM VICTORIA get the opportunity to participate in one of our three annual showcases. This is where our students get to put all of their hard work on the stage for all their family and friends to enjoy. This is what dance is all about, performing in front of an enthusiastic audience!

WHEN ARE THE SHOWCASES?
Each of the showcases are performed in December at the conclusion of Term 4

WHAT ARE THE COSTS OF PARTICIPATING IS THE SHOWCASE?
There are some additional fees that are charged to participate in the end of year showcase. This includes costume hire ($32 each item), Stage Rehearsal ($20 each student), Media Package (video and Photos $50) and purchasing tickets for your family and friends.

HOW DO I JOIN THE DSV PERFORMANCE TEAM?
Auditions for the DSV Performance Team (troupes) take place at the end of each year in preparation for the next competition season. Students are expected to be highly dedicated and must undertake multiple classes to achieve the required level of technique. If you have missed our annual audition, please email us to arrange a private audition time. For solo and duo/trio work, please enquire by emailing info@dancestreamvictoria.com.au. Places are limited.

2018 TERMS & CONDITIONS

ENROLMENT

• All new students will receive a free trial week of classes.
• DANCE STREAM VICTORIA staff will determine the appropriate classes for students based on age and dance ability.
• There will be a $32 enrolment fee (per student) prior to the commencement of classes each year. This is the basic enrolment package and includes your AZAGI subscription. We will offer other value packed enrolment packages from time to time.
• Class sizes are strictly limited. If a class is full, additional students will be placed on a waiting list until a position becomes available or an extra class is added to the existing timetable.
• DANCE STREAM VICTORIA reserves the right to change teachers or timetabling when necessary at any time throughout the year.

ATTENDANCE

• DANCE STREAM VICTORIA must be notified in advance by phone or email if a student is going to be absent from class.
• Students are expected to attend their classes weekly and to arrive 5 minutes prior to the commencement of their lessons.
• Students enrolled in competition troupe classes may be taken out of routines if attendance is deemed unsatisfactory by DANCE STREAM VICTORIA staff. Fees will not be refunded.
• Students who miss 2 or more classes in Term 4 may be removed from part of or all of a showcase item.

FEES

• Unless you have opted for a direct debit payment option, all fees are payable by the term and must be paid by in full prior to the start of each term.
• New students will receive their first week of classes free as a trial. The free trial week will be deducted from your invoice.
• Students will not be permitted to take part in classes if fees have not been paid as per DSV overdue Invoice Procedure.
• Late fees will be issued as per the DSV Overdue Invoice Procedure.
• Fees are non-refundable for change of mind or missed classes.
• Fees may be paid by direct debit, Eftpos, cash or bank deposit. Sorry, we do not accept Cheques.
• Fee charges and discount packages are subject to change at any time at the sole discretion of DANCE STREAM VICTORIA.
• Debt collectors will be engaged to recover unpaid fees if payment is still not received after following the Overdue Invoice Procedure. Costs of recovery to be paid by debtor.
• All rejected direct debit payments will incur a fee from ezidebit and also a $5 admin fee from DANCE STREAM VICTORIA. This additional fee from Dance Stream Victoria is required to re-allocate the missed payment.

PERFORMANCES

• Choreography, costuming and studio policies remain the intellectual property of DANCE STREAM VICTORIA and may not be reproduced or sold by any students, parents or staff without permission of the principal/s.
• Only private lesson students are permitted to enter solo competitions and it must be with the permission of DANCE STREAM VICTORIA.
• A $32 hire fee will be charged per costume for students participating in the concert. (1 routine = 1 costume hire charge)

2018 TERMS & CONDITIONS CONT.

• Costumes must be hand washed after use and returned, in good condition, to DANCE STREAM VICTORIA after any given performance. If a costume is lost or damaged, the cost associated with replacing it will be passed on to the hirer.
• Students participating in competition troupes or other performances (apart from the concert) will be charged additional costume hire fees.

UNIFORM
• Uniform is compulsory for students attending classes at DANCE STREAM VICTORIA.
• Correct uniform must be worn to all classes.
• In the event that a student does not wear correct uniform to class, they may be asked to sit and observe the lesson.

VENUE
• DANCE STREAM VICTORIA will not be held responsible for children outside the studio premises. (This includes in the car park, or anywhere outside the building.)
• Parents are expected to park their vehicle and then walk their child into the Dance Stream Victoria studio. Parents are also expected to pick up their children from inside the building and walk them out to their vehicle.
• Smoking is not permitted on the premises. This includes within 10m of the building.
• No classes (including private lessons) or teachers are to be disturbed unless it is an emergency. Parents are not to approach teachers or students during class and if messages or food/drink/medication needs to be passed on to a student, it must be done through DANCE STREAM VICTORIA reception. All parents must wait in the waiting areas or outside of the studios until classes have been dismissed.
• DANCE STREAM VICTORIA takes no responsibility for any stolen or misplaced property on the studio premises and we encourage our families to avoid bringing valuable items into the studio where possible.

CORRESPONDENCE
• All enquiries/complaints shall be forwarded to info@dancestreamvictoria.com.au
• Parents and students are not permitted to contact DANCE STREAM VICTORIA teachers via phone, in person, or via email / social networking.
• Personal meetings with the studio director can happily be arranged via reception.
• DANCE STREAM VICTORIA will post updates on its website and social media pages.
• Updates and newsletters will be sent via email.
• It is the sole responsibility of parents and/or students to keep up to date with important information relating to DANCE STREAM VICTORIA.

PRIVACY
• Parents/students must not video or take photos of DANCE STREAM VICTORIA classes.
• Video footage relating to DANCE STREAM VICTORIA (i.e. classwork/showcases/eisteddfods) must not be posted online without permission from the Director.
• DANCE STREAM VICTORIA may use videos or photographs of students to promote itself through its website, social media pages, flyers and any other business advertising. It is the responsibility of the parent to alert DANCE STREAM VICTORIA is you wish for no photos of your child to be used for advertising purposes.
• Information is stored securely in paper or electronic form and is accessible only by authorised personnel.

2018 TERMS & CONDITIONS

• When you purchase or hire a product or service with DANCE STREAM VICTORIA the information we may collect from you includes your name, address, telephone numbers, email addresses, medical information and perhaps credit card or bank details. It may also include details of the products and services we provide to you as well as the status of your enrolment. We only collect information directly from our students or their parent/guardians primarily for the purpose of providing services and products to you and to administer and manage invoicing and debt collection.
• We may occasionally use your information to promote and market to you information which we consider may be of interest to you unless you contact us and tell us not to do so.
• We will never sell or pass on any of your information to third parties unless required by government authorities or in the event of debt recovery. Any information passed on will be done so with appropriate privacy and confidentiality protection.

MEDICAL
• The student hereby represents that he/she is physically fit to receive and participate in dance lessons and performances.
• It is the parent/student's responsibility to inform DANCE STREAM VICTORIA of any prior injuries or illnesses.
• In the event of an injury, DANCE STREAM VICTORIA may administer first aid. If an ambulance is called or other medical services are deemed necessary, the parent/student will incur the costs in full.

SAFETY
• With the safety of our families a number one priority, DANCE STREAM VICTORIA is very serious about upholding Child Protection laws and policies within the studio as well as at public performances and in the online arena (website and social media).
• All staff and teachers have undergone Working with Children Checks allowing them to work with children.
• The directors and staff at DANCE STREAM VICTORIA are educated in the negative impact of inappropriate music and costume selection when it comes to performing dance routines and are wholeheartedly committed to ensuring children in all our dance routines are not subjected to any inappropriate songs or costuming.

CONDUCT
• Students, parents, guardians and families are expected to respect one another and to show courtesy and politeness to staff of DANCE STREAM VICTORIA and fellow parents and students at all times.
• Students and parents are representatives of DANCE STREAM VICTORIA and are therefore expected to behave in a positive manner at concerts, eisteddfods, competitions and other public events.
• All students and parents are expected to discuss any issue they may have with DSV in private. Gossip and venting will not be tolerated as this directly damages DSV's reputation.
• Artistic decisions made by staff of DANCE STREAM VICTORIA are not to be questioned by parents or students. This includes questioning spacings of students in routines, choreography, costume choices, etc.
• In the rare case of a parent or student showing disrespect or defamation to any parent, staff member or student, a meeting will be called immediately and dismissal may be considered at the discretion of the director. Physical, mental, emotional or cyber bullying by parents, staff or students will not be tolerated and may result in dismissal from the studio.

DANCE STREAM VICTORIA

IT STARTS HERE

dancestreamvictoria.com.au